



**Public Meeting Room A  
Delta Administration Building  
7710 West Saginaw Highway  
Lansing, MI 48917**

**TOWNSHIP BOARD  
REGULAR MEETING  
AGENDA  
June 2, 2014  
6:00 P.M.**

- I. CALL TO ORDER**
- II. OPENING CEREMONIES – Pledge of Allegiance**
- III. ROLL CALL – Members:** Supervisor Ken Fletcher, Clerk Mary Clark, Treasurer Howard Pizzo, Trustees Dennis Fedewa, Jeff Hicks, R. Douglas Kosinski, Karen Mojica
- IV. PRESENTATIONS AND PROCLAMATIONS**
- V. SET/ADJUST AGENDA**
- VI. PUBLIC HEARINGS**
- VII. COMMUNICATIONS**
- VIII. PUBLIC COMMENTS FOR ITEMS NOT ON AGENDA (*maximum two minutes*)**
- IX. INTRODUCTION OF ORDINANCES**
- X. PASSAGE OF ORDINANCES**
- XI. CONSENT AGENDA** – Anyone may request item/s to be pulled from the consent agenda for discussion. If left on the consent agenda, the items will be voted on by a roll call vote of the Board en masse. Then, the individual item/s will be discussed and voted upon.
  - 1. Bills and Financial Transactions**  
\$850,666.78
  - 2. Minutes**  
May 19, 2014 Regular Board Meeting Minutes
- XII. ITEMS REMOVED FROM CONSENT AGENDA FOR DISCUSSION**
- XIII. ITEMS ADDED TO AGENDA UNDER SECTION V. SET/ADJUST AGENDA**

**XIV. ITEMS OF BUSINESS**

**3. Final Consideration of Bryan Special Land Use Permit Request**

The Community Development Department recommends that the Township Board approve the request for a Special Land Use Permit for a truck repair facility on the property described in Case No. 5-14-5.

**XV. MANAGER'S REPORT**

**XVI. COMMITTEE OF THE WHOLE**

**4. Proposed Eaton County Road Millage**

**5. Update on Township Manager Search Process**

**XVII. PUBLIC COMMENTS (*maximum five minutes*)**

**XVIII. ADJOURNMENT**

**CHARTER TOWNSHIP OF DELTA**

**MARY R. CLARK, TOWNSHIP CLERK**

Phone (517) 323-8500

*Individuals with disabilities requiring auxiliary aids or services who are planning to attend Township meetings or hearings should contact the Clerk's Office by writing or calling in advance (323-8500) to inform them of the date of the meeting/hearing that will be attended. Copies of minutes may be purchased or viewed in the Clerk's Office from 8 a.m. to 5 p.m., Monday through Friday.*

DELTA CHARTER TOWNSHIP  
FINANCE REPORT  
FOR TOWNSHIP BOARD MEETING  
6/02/2014

Disbursement requests listed on the following pages, totaling \$ 850,666.78 have been received and reviewed by the Manager, Finance Director, and Clerk. It is recommended that all listed vouchers be approved for payment.

Bond/Debt Payments

Investments

Payroll & Related	322,634.13
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Refunds	987.27
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Tax Distributions

Vendor Claims	527,045.38
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Total	\$ 850,666.78
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Ken Fletcher, Township Supervisor

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Mary Clark, Township Clerk

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Howard Pizzo, Township Treasurer

PAYABLES FOR DELTA CHARTER TOWNSHIP  
BOARD AGENDA DATE 6/02/2014

Check Date	Check	Vendor Name	Description	Amount
05/21/2014	287684	BRD PRINTING INC.	ANNUAL WATER QUALITY REPORT CARD	106.82
05/21/2014	287685	CAPITAL AREA UNITED WAY	PAYROLL WITHHOLDING	29.00
05/21/2014	287686	CONSUMERS ENERGY	GAS & ELECTRIC FOR MULTIPLE ACCOUNTS	836.94
05/21/2014	287687	CONSUMERS ENERGY	GAS FOR 7708 ADMINISTRATION DR. SHERIFF	125.92
05/21/2014	287688	CONSUMERS ENERGY	ELECTRICITY	1,184.11
05/21/2014	287692	WEX BANK	FUEL PURCHASES FOR TWP. FLEET	16,540.33
05/21/2014	287693	BARBARA FOLEY	PAYROLL WITHHOLDING EMPLOYEE 1	650.00
05/21/2014	287694	BARBARA FOLEY	PAYROLL WITHHOLDING EMPLOYEE 2	170.13
05/21/2014	287695	FRONTIER	TELEPHONE SERVICE	52.00
05/21/2014	287700	METLIFE	DENTAL INSURANCE COVERAGE	14,023.78
05/21/2014	287702	MICHIGAN EDUCATION TRUST	PAYROLL WITHHOLDING	88.00
05/21/2014	287704	DAVID BROWNFIELD ELECTRIC LLC	REFUND BLDG PERMIT PE140251	70.00
05/21/2014	287705	DUANE LOBBEZOO TRENCHING, LLC	REFUND OVERPMT ON MISC. INV. 3541	18.37
05/21/2014	287706	NAPA AUTO PARTS	OIL FILTER, FUEL FILTER, AIR FILTER	29.87
05/21/2014	287707	KRISTINE KLETKE	REFUND RENTAL DEPOSIT	250.00
05/21/2014	287708	CHELSEA HOLLOWAY	REFUND RENTAL DEPOSIT	75.00
05/21/2014	287709	AMY HERIFORD	REFUND POSTAGE YOUTH P&R SHIRT	1.63
05/21/2014	287710	PHYSICIANS HEALTH PLAN	HEALTH INSURANCE	133,061.51
05/21/2014	287711	RANDY POMPEY	BAND PERFORMANCE AT SHARP PARK 2014	500.00
05/21/2014	287713	GORDON RUSS	MAGIC SHOW AT SHARP PARK 2014	375.00
05/21/2014	287714	UNUM LIFE INSURANCE COMPANY	LIFE INSURANCE	6,631.73
05/21/2014	287716	MAYBERRY HOMES	UTILITY REFUND FOR ACCOUNT: 00030038	8.45
05/21/2014	287717	STUART ASSOCIATES REAL ESTATE LLC	UTILITY REFUND FOR ACCOUNT: 00005841	213.26
05/21/2014	287718	GRANNING, DEANNA	UTILITY REFUND FOR ACCOUNT: 00029071	23.47
05/21/2014	287719	WATER ENVIRONMENT FEDERATION	RENEWAL MEMBERSHIP RICK KANE 2014	163.00
05/28/2014	CCARD	CHASE CREDIT CARD	SURVEY MONKEY SUBSCRIPTION RENEWAL; PLANNING	199.00
05/28/2014	CCARD	CHASE CREDIT CARD	FRUIT FOR WELLNESS PROGRAM	86.61
05/28/2014	CCARD	CHASE CREDIT CARD	STATE & FEDERAL LABOR LAW POSTERS	257.00
05/28/2014	CCARD	CHASE CREDIT CARD	SURVIVOR IPAD FROM BEST BUY FOR P&R	79.99
05/28/2014	CCARD	CHASE CREDIT CARD	POWER ADT, 30-PIN TO USB CABLE, QUICK CACHE PRO	54.98
05/28/2014	CCARD	CHASE CREDIT CARD	MIDDLE OF THE MITT LUNCHEON - WATKINS & ROBERTS	22.02

05/28/2014	CCARD	CHASE CREDIT CARD	MAMC CLERK'S CONFERENCE	505.00
05/28/2014	CCARD	CHASE CREDIT CARD	ELECTION SUPPLIES FROM A.RIFKIN CO.	152.90
05/28/2014	CCARD	CHASE CREDIT CARD	PASSPORT POSTAGE	212.62
05/28/2014	CCARD	CHASE CREDIT CARD	WALL STREET JOURNAL	26.99
05/28/2014	CCARD	CHASE CREDIT CARD	PREINKED STAMP FOR ENGINEERING	69.50
05/28/2014	CCARD	CHASE CREDIT CARD	SMART DRAW PUBLICATION FOR BUILDING	118.95
05/28/2014	CCARD	CHASE CREDIT CARD	COFFEE FOR TWP	59.90
05/28/2014	CCARD	CHASE CREDIT CARD	SPECIAL EVENT SUPPLIES FOR PARKS & REC	108.09
05/28/2014	CCARD	CHASE CREDIT CARD	MATS FROM GEORGIA DIRECT	195.56
05/28/2014	CCARD	CHASE CREDIT CARD	PROGRAM SUPPLIES FROM MEIJER FOR P&R	17.97
05/28/2014	CCARD	CHASE CREDIT CARD	ARC AQUATICS TRAINING	210.00
05/28/2014	CCARD	CHASE CREDIT CARD	PARKS & REC CONFERENCE EXPENSES M.KIRKPATRICK	42.39
05/28/2014	CCARD	CHASE CREDIT CARD	POOPY POUCH BAGS FOR PARKS	324.00
05/28/2014	CCARD	CHASE CREDIT CARD	ITUNE APPS	29.63
05/28/2014	CCARD	CHASE CREDIT CARD	WONDERSHARE SOFTWARE	63.59
05/28/2014	CCARD	CHASE CREDIT CARD	RESET TIMER & HOLDER; WWTP	472.20
05/28/2014	CCARD	CHASE CREDIT CARD	PHONE & CALENDAR APPS	26.48
05/28/2014	CCARD	CHASE CREDIT CARD	REPLACED BACKLIGHTING IN VEHICLE	125.00
05/28/2014	CCARD	CHASE CREDIT CARD	SCREEN PROTECTORS	47.80
05/28/2014	CCARD	CHASE CREDIT CARD	IPAD CASE & COMPUTER CABLES	113.11
05/28/2014	CCARD	CHASE CREDIT CARD	STORAGE BAGS, COMET, AIR FRESHENER	45.14
05/28/2014	CCARD	CHASE CREDIT CARD	AT&T SERVICE CHARGES	148.00
05/28/2014	CCARD	CHASE CREDIT CARD	SHIELD & CABLE FROM AMAZON	71.93
05/28/2014	CCARD	CHASE CREDIT CARD	ITUNE STORE ONESAFE APP	10.59
05/28/2014	CCARD	CHASE CREDIT CARD	SURGE PROTECTORS FOR EOC	79.98
05/28/2014	CCARD	CHASE CREDIT CARD	WIRELESS MOUSE & BINDERS	38.49
05/28/2014	CCARD	CHASE CREDIT CARD	SPACIAL ANALYSIS WORKBOOK	48.49
05/28/2014	CCARD	CHASE CREDIT CARD	REFRESHMENTS DURING HAZ MAT	109.84
05/28/2014	CCARD	CHASE CREDIT CARD	ELEVATOR KEYS	31.65
05/28/2014	CCARD	CHASE CREDIT CARD	AMAZON PRIME MEMBERSHIP; FIRE/AMB	79.00
05/28/2014	CCARD	CHASE CREDIT CARD	TAR/OIL FOR E412 & HAMMER FOR T416	33.95
05/28/2014	CCARD	CHASE CREDIT CARD	CPSE ACCREDIDATION	400.00
05/28/2014	CCARD	CHASE CREDIT CARD	TRUCK WAX & BRAKE CLEAN/OIL	57.42
05/28/2014	CCARD	CHASE CREDIT CARD	HAZMAT TRAINING SUPPLIES	9.28
05/28/2014	CCARD	CHASE CREDIT CARD	FDIC CONFERENCE & EXPENSES	1289.68

05/28/2014	CCARD	CHASE CREDIT CARD	FITNESS EQUIPMENT FROM ROGUE FITNESS	536.56
05/28/2014	CCARD	CHASE CREDIT CARD	STATION NO. 2 BRUSH NOZZLES & EQUIP REELS	73.32
05/28/2014	CCARD	CHASE CREDIT CARD	PROPANE FOR STATION NO. 2 PROPANE TANK	31.15
05/28/2014	287720	JACKLIN BLODGETT	CONTRACTUAL - AQUATICS	30.00
05/28/2014	287721	LORI BOLAN	CONTRACTUAL - AQUATICS	122.50
05/28/2014	287722	MATTHEW BROWN	CONTRACTUAL - SOCCER REF	84.00
05/28/2014	287723	KENDRA CANTINE	CONTRACTUAL - SCOREKEEPER	36.00
05/28/2014	287724	TODD CANTINE	CONTRACTUAL - SCOREKEEPER	36.00
05/28/2014	287725	NICHOLAS CHAPIN	SCOREKEEPER & SOCCER REF	154.00
05/28/2014	287726	COMCAST	INTERNET SERVICE	108.90
05/28/2014	287727	COMCAST	CABLE SERVICE	15.15
05/28/2014	287728	CONNIE COMPTON	CONTRACTUAL - SCOREKEEPER	36.00
05/28/2014	287729	CONSUMERS ENERGY	ELECTRICITY & GAS FOR MULTIPLE ACCOUNTS	822.32
05/28/2014	287730	ALEXA CROSSLAND	SCOREKEEPER PAYROLL 4/27-5/9/14	54.00
05/28/2014	287731	BRITTANY DALE	CONTRACTUAL - SOCCER REF	12.00
05/28/2014	287732	JACOB DOWLING	CONTRACTUAL - SOCCER REF	32.00
05/28/2014	287733	DEBRA DUFFY	CONTRACTUAL - AQUATICS	45.00
05/28/2014	287734	JULIANA FIGUEIREDO	CONTRACTUAL - SOCCER REF	24.00
05/28/2014	287735	DELTA TWP PROFESSIONAL FIREFIGHTERS	PAYROLL W/H UNION DUES	1,020.00
05/28/2014	287736	CALEB FORD	CONTRACTUAL - REFEREE	48.00
05/28/2014	287737	NOAH FORD	CONTRACTUAL - REFEREE	80.00
05/28/2014	287738	KIT FREY	CONTRACTUAL - SCOREKEEPER	18.00
05/28/2014	287739	GRANGER CONTAINER SERVICE,INC.	TRASH REMOVAL FOR MULTIPLE ACCTS	263.16
05/28/2014	287740	AIRIKA GUZMAN	SCOREKEEPER PAYROLL	63.00
05/28/2014	287741	MARALYN HYDE	CONTRACTUAL - AQUATICS	220.00
05/28/2014	287743	JARED KLEPAL	CONTRACTUAL - REFEREE 5/3-5/10	124.00
05/28/2014	287744	LANSING BOARD OF WATER & LIGHT	ELECTRICITY FOR MULTIPLE ACCOUNTS	395.52
05/28/2014	287745	TRESTIN MANCILLAS-FINNERTY	CONTRACTUAL - SOCCER REF	24.00
05/28/2014	287746	CAROLYN MCARTHUR	CONTRACTUAL - AQUATICS	40.00
05/28/2014	287747	ATTITUDE & EXPERIENCE INC.	REFUND OVERPMT ON PERMIT PS140035	120.00
05/28/2014	287748	THE PARTS PLACE	SERPENTINE BELTS	90.86
05/28/2014	287749	TERESA SALISBURY	CONTRACTUAL - SCOREKEEPER PAYROLL	117.00
05/28/2014	287751	JANET SHEPARD	CONTRACTUAL - SCOREKEEPER & MEN'S TOURNE	207.00
05/28/2014	287753	MITCHELL G. SIMON	CONTRACTUAL - SOCCER REF	80.00
05/28/2014	287754	MYKAILAH STONEHAM	CONTRACTUAL - SCOREKEEPER PAYROLL	54.00

05/28/2014	287755	JUDITH STURLEY	CONTRACTUAL - AQUATICS	260.00
05/28/2014	287756	UPS	POSTAGE TO RETURN COMPUTER FOR WARRANTY	16.00
05/28/2014	287757	TRI COUNTY TITLE	UTILITY REFUND FOR ACCOUNT: 00004766	46.50
05/28/2014	287758	TRI COUNTY TITLE	UTILITY REFUND FOR ACCOUNT: 00012997	7.53
05/28/2014	287759	TRI COUNTY TITLE	UTILITY REFUND FOR ACCOUNT: 00028285	38.50
05/28/2014	287760	TRI COUNTY TITLE	UTILITY REFUND FOR ACCOUNT: 00000497	84.11
05/28/2014	287761	VAN DYK, DAVID	UTILITY REFUND FOR ACCOUNT: 00004376	16.84
05/28/2014	287762	CLOUD, MIRANDA J	UTILITY REFUND FOR ACCOUNT: 00029190	13.61
05/28/2014	287763	BRITTEN WESLEY	CONTRACTUAL - SOCCER REF	32.00
05/28/2014	287764	MADISON WESLEY	CONTRACTUAL - SOCCER REF	16.00
05/28/2014	287765	RICK WHITTEN	CONTRACTUAL - SCOREKEEPER	135.00
06/04/2014	287766	AAT (U.S.) INC.	WEED SPRAY	75.00
06/04/2014	287767	AC&E RENTALS	EQUIPMENT RENTAL	742.50
06/04/2014	287768	ACROSS THE STREET PRODUCTIONS, INC	CTC WALL ART	475.00
06/04/2014	287769	AIRGAS USA, LLC	MEDICAL OXYGEN	364.42
06/04/2014	287770	ALTA EQUIPMENT COMPANY	OIL, FILTER, KROIL FOR EQUIPMENT MAINTENCE	200.81
06/04/2014	287771	JEFF ANDERSON	REIMBURSE GFOA CONFERENCE EXPENSES	80.61
06/04/2014	287772	AUTO VALUE PARTS STORE	VEHICLE MAINTENANCE PARTS	643.43
06/04/2014	287773	AUTO ZONE	STEEL WELD EPOXY	6.17
06/04/2014	287774	AYLES TREE SERVICE, INC.	TREE AND STUMP REMOVAL ARDEN ROAD	4,460.00
06/04/2014	287775	B&D ELECTRIC, INC.	REWIRE TRANSFER SWITCH	9,040.00
06/04/2014	287776	BARON'S, INC. WINDOW COVERINGS	50% DEPOSIT FOR BLINDS IN ROOM B & C	1,042.00
06/04/2014	287777	BARYAMES CLEANERS INC.	UNIFORMS UTILITIES & PARKS DEPTS	169.85
06/04/2014	287778	BELLE TIRE	TIRES, ALIGNMENT, MOUNT & BALANCE	230.00
06/04/2014	287779	BOUND TREE MEDICAL LLC	MEDICAL SUPPLIES	685.53
06/04/2014	287780	BOYNTON FIRE SAFETY SERVICE	ANNUAL FIRE EXTINGUISHER INSPECTION	46.00
06/04/2014	287781	CDW GOVERNMENT INC.	MONITORS, MAC MINI, KEYBOARDS & MOUSE AND EQUIP.	2,927.73
06/04/2014	287782	CHROUCH COMMUNICATIONS, INC.	REPAIR OF RADIOS	6,310.34
06/04/2014	287783	CINTAS CORPORATION #725	MATS FOR TWP HALL	42.00
06/04/2014	287784	CITY OF LANSING FIRE DEPT	CONFINED SPACE TRAINING S.FUNK	25.00
06/04/2014	287785	CLASSIC COFFEE CO.	COFFEE, CREAMER, SUGAR	334.00
06/04/2014	287786	CONSORT DISPLAY GROUP	60" BANNER SET UP, 30"X60" BANNERS/BRACK	8,905.14
06/04/2014	287787	CRIPPEN	COMPRESSOR & SEAL	338.05
06/04/2014	287788	CUTWATER INVESTOR SERVICES CORP.	INVESTMENT ADVISORY SERVICES APRIL	2,116.34
06/04/2014	287789	DARLING BUILDERS SUPPLY CO.	PLASTIC ROOF CEMENT	124.40

06/04/2014	287790	DETROIT PUMP & MFG COMPANY	FLAP VALVE ASSEMBLY	563.81
06/04/2014	287791	DUCKETT BROTHERS DISTRIBUTING	BUILDING MAINTENANCE SUPPLIES	226.56
06/04/2014	287792	EAGLE TOWNSHIP	BILLABLE FIRE/AMB RUNS - APRIL	606.95
06/04/2014	287793	MITCHELL J. & HAZEL Y. MCGARRY	N. CANAL S/W & HWY. EASEMENT	2,475.00
06/04/2014	287794	SELFRIDGE, ROBERT D. JR. & JOAN M.	SIDEWALK & HWY EASEMENT	2,355.00
06/04/2014	287795	EATON COUNTY TREASURER	SPACE TAX MONIES APRIL 2014	546.00
06/04/2014	287796	EATON COUNTY TREASURER	SHERIFF CONTRACTUAL	246,554.00
06/04/2014	287797	EATON COUNTY REGISTER OF DEEDS	RECORDING FEES	23.00
06/04/2014	287798	EJ USA, INC.	STORTZ CAPS FOR HYDRANTS	620.00
06/04/2014	287799	ETNA SUPPLY COMPANY	WATER METERS 5/8"	8,356.11
06/04/2014	287800	EUROFINS EATON ANALYTICAL, INC.	WATER SAMPLES	185.00
06/04/2014	287801	JOHN DEERE FINANCIAL	EQUIPMENT MAINTENANCE	101.88
06/04/2014	287802	FELZKE FARMS	FLOWERS	143.63
06/04/2014	287803	FERGUSON ENTERPRISES, INC.#934	PVC COUP, PVC S80 NIP	23.49
06/04/2014	287804	FIBERTEC ENVIRONMENTAL SERVICES	GM LOCAL LIMITS PERMIT MONITORING	757.00
06/04/2014	287805	GANNETT MICHIGAN NEWSPAPERS	ADVERTISING APRIL 2014	3,675.11
06/04/2014	287806	GORDON FOOD SERVICE, INC.	CEREAL FRUIT RINGS, LIDS, CUPS	272.71
06/04/2014	287807	GRAYBAR	FUSES	119.50
06/04/2014	287808	HALT FIRE	REAR CAMERA IN AMBULANCE133	744.00
06/04/2014	287809	HEALTH CARE LOGISTICS, INC.	EMS SUPPLIES	160.47
06/04/2014	287810	MIKE JOHNS	REIMBURSEMENT FOR CDL RENEWAL	30.00
06/04/2014	287811	K&H CONCRETE CUTTING OF	CONCRETE CUTTING	340.00
06/04/2014	287812	KENDALL ELECTRIC, INC.	GREEN, BLACK, SPOOL WIRE & ELECTRIC MATERIALS	923.16
06/04/2014	287813	ROBERT LANE	REIMBURSE FOR SPRAY PAINT	12.72
06/04/2014	287814	LANSING UNIFORM CO.	FIRE UNIFORMS	540.00
06/04/2014	287815	LORTEC SALES	OIL FILTERS	85.15
06/04/2014	287816	LYDEN OIL COMPANY	BULK OIL	500.70
06/04/2014	287817	MANER COSTERISAN	AUDIT SERVICES RENDERED THRU 5/12	7,300.00
06/04/2014	287818	MASA	ADULT SPORTS TEAMS & KICKBALL REGISTRATIONS	3,708.00
06/04/2014	287819	MCNAMARA'S HEATING & COOLING	COP SHOP NO HEAT IN BACK AREA - REPLACED	205.00
06/04/2014	287820	MCPHEE ELECTRIC & TELECOMMUNICATION	ELECTRIC SERVICE	4,531.60
06/04/2014	287821	MENARDS	BELL HANGER, OPS SUPPLIES AND EQUIP MATERIALS	322.79
06/04/2014	287822	MICHIGAN AMATEUR SOFTBALL ASSO	MEN'S CLASS D SLOW PITCH STATE QUALIFIER	1,430.00
06/04/2014	287823	MICHIGAN COMPANY, INC.	BUILDING MAINTENANCE SUPPLIES	128.78
06/04/2014	287824	MICHIGAN PIPE & VALVE	SOFT COPPER AND EQUIPMENT MAINT SUPPLIES	2,742.00



06/04/2014	287825	MICHIGAN TOWNSHIPS ASSO.	ANNUAL MEMBERSHIP DUES	5,961.00
06/04/2014	287826	MUNICIPAL SUPPLY CO.	BLACK BUSHING, CURB BOXES, EQUIP SUPPLIES	662.80
06/04/2014	287827	NYE UNIFORM	NEW FULL-TIME STARTUP UNIFORM FIRE/AMB	253.45
06/04/2014	287828	OHIO FIRE ACADEMY	FIRE INVESTIGATION TRAINING; B. HATFIELD	645.00
06/04/2014	287829	MICHAEL ROBERTS	REIMBURSE EXPENSES FROM BURN VICTIM INTERVIEW UofM	19.49
06/04/2014	287830	ROSE PEST SOLUTIONS	PEST CONTROL - CONTRACTUAL	40.00
06/04/2014	287831	STATE OF MICHIGAN	MCAO ASSESSING COURSE H.BOUCK	500.00
06/04/2014	287832	STODDARD SILENCERS, INC.	FILTER ELEMENT	148.89
06/04/2014	287833	SUNDANCE CHEVROLET	VEHICLE MAINTENANCE AND PARTS	669.09
06/04/2014	287834	TERMINIX PROCESSING CENTER	ANNUAL PEST CONTROL FOR 7710 W. SAGINAW	605.28
06/04/2014	287835	TIGER DIRECT, INC.	DOCUMENT SCANNER	446.72
06/04/2014	287836	TOWNSQUARE MEDIA	RADIO ADVERTISING FOR DELTA ROCKS!	1,600.00
06/04/2014	287837	VIDACARE CORPORATION	MEDICAL SUPPLIES	558.05
				<hr/>
PAYABLES				529,989.78
PAYROLL ENDING 5/24/2014				<hr/>
				320,677.00
				<hr/>
GRAND TOTAL:				<u><u>\$ 850,666.78</u></u>

**CHARTER TOWNSHIP OF DELTA**  
Public Meeting Room A  
Delta Township Administration Building  
7710 West Saginaw Highway  
Lansing MI 48917

**TOWNSHIP BOARD REGULAR MEETING MINUTES FOR  
MONDAY, MAY 19, 2014**

**I. CALL TO ORDER**

Supervisor Fletcher called the meeting to order at 6:00 p.m.

**II. OPENING CEREMONIES – Pledge of Allegiance**

**III. ROLL CALL**

Members Present: Trustee R. Douglas Kosinski, Trustee Jeff Hicks, Trustee Dennis Fedewa, Treasurer Howard Pizzo, Clerk Mary R. Clark, and Supervisor Kenneth Fletcher.

*Members Absent:* Karen Mojica

Others Present: Manager Richard Watkins, Deputy Manager Jenny Roberts, Community Development Director Mark Graham, Parks, Recreation and Cemeteries Director Marcus Kirkpatrick, Lieutenant Jeff Campbell, Fire Chief John Clark.

TRUSTEE FEDEWA MOVED TO EXCUSE TRUSTEE MOJICA DUE TO MILITARY SERVICE.

TRUSTEE KOSINKSI SUPPORTED THE MOTION.

THE MOTION PASSED 6-0 (TRUSTEE MOJICA ABSENT).

**IV. PRESENTATIONS AND PROCLAMATIONS**

**V. SET/ADJUST AGENDA**

TRUSTEE KOSINSKI MOVED TO APPROVE THE AGENDA AS PRESENTED.

TREASURER PIZZO SUPPORTED THE MOTION.

THE MOTION PASSED 6-0 (TRUSTEE MOJICA ABSENT).

**VI. PUBLIC HEARINGS –**

**VII. COMMUNICATIONS - NONE**

**VIII. PUBLIC COMMENTS FOR ITEMS NOT ON AGENDA (*maximum two minutes*)**

**IX. INTRODUCTION OF ORDINANCES**

**X. PASSAGE OF ORDINANCES**

**XI. CONSENT AGENDA –**

Trustee Hicks requested the May 5, 2014 Regular Board Meeting Minutes and the May 12, 2014 Committee of the Whole Minutes be pulled for corrections.

TRUSTEE HICKS MOVED TO APPROVE THE CONSENT AGENDA AS AMENDED.

TRUSTEE FEDEWA SUPPORTED THE MOTION.

ROLL CALL:

AYES: TRUSTEE JEFF HICKS, TRUSTEE DENNIS FEDEWA, TRUSTEE R. DOUGLAS KOSINSKI, TREASURER HOWARD PIZZO, CLERK MARY R. CLARK, AND SUPERVISOR FLETCHER.

NAYS: NONE

ABSENT: TRUSTEE KAREN MOJICA

THE MOTION PASSED 6-0 (TRUSTEE MOJICA ABSENT).

<b>1. Bills and Financial Transactions</b>	<b>\$727,851.61</b>
Bond/Debt Payments	750.00
Investments	
Payroll & Related	327,805.49
Refunds	918.21
Tax Distributions	
Vendor Claims	398,377.91
Total	\$ 727,851.61

TRUSTEE HICKS MOVED TO APPROVE THE BILLS AND FINANCIAL TRANSACTIONS IN THE AMOUNT OF \$727,851.61.

TRUSTEE FEDEWA SUPPORTED THE MOTION.

THE MOTION PASSED 6-0 (TRUSTEE MOJICA ABSENT).

**3. Fireworks Display Permit for Delta Township**

The Parks, Recreation, and Cemeteries Commission recommend that the Delta Township Board grant a permit for a fireworks display to be held on July 3, 2014.

TRUSTEE HICKS MOVED THAT THE REQUEST FOR A FIREWORKS DISPLAY ON JULY 3, 2014, WITH AN AGREED UPON RAIN DATE IF NEEDED), BY PARKS, RECREATION AND CEMETERIES COMMISSION BE GRANTED, SUBJECTED TO ACCEPTABLE WEATHER CONDITIONS AND AN ON-SITE INSPECTION ON THE DAY OF THE DISPLAY BY THE FIRE CHIEF OR HIS DESIGNEE. FURTHER, THAT THE TOWNSHIP MANAGER BE AUTHORIZED TO SIGN THE ATTACHED AGREEMENT WITH NIGHT MAGIC DISPLAY.

TRUSTEE FEDEWA SUPPORTED THE MOTION.

THE MOTION PASSED 6-0 (TRUSTEE MOJICA ABSENT).

**4. 2014 Utility Rate Increase**

The Finance Director recommends that the Township Board approve a 3.0% rate increase for the water fund and a 2.0% rate increase for the sewer, effective for the June 2014 billing.

TRUSTEE HICKS MOVED THE TOWNSHIP BOARD APPROVE A RATE INCREASE OF 3.0% FOR THE WATER FUND RATES, AND 2.0% FOR THE SANITARY SEWER FUND RATES TO BE EFFECTIVE FOR THE JUNE 2014 BILLING.

TRUSTEE FEDEWA SUPPORTED THE MOTION.

THE MOTION PASSED 6-0 (TRUSTEE MOJICA ABSENT).

**5. Recommendation to Approve the Michigan Municipal League Executive Search Contract**

TRUSTEE HICKS MOVED THE TOWNSHIP BOARD CONTRACT THE SERVICES OF THE MICHIGAN MUNICIPAL LEAGUE TO CONDUCT THE EXECUTIVE SEARCH FOR OUR NEXT TOWNSHIP MANAGER. FURTHERMORE, THAT WE CHOOSE THE GOLD LEVEL, WHICH HAS A PROFESSIONAL FEE OF \$12,000.

TRUSTEE FEDEWA SUPPORTED THE MOTION.

THE MOTION PASSED 6-0 (TRUSTEE MOJICA ABSENT).

**6. Recommendation to Approve Revised Resolution for a State Grant Application**

The manager's Office recommends that the Township Board approve the revised resolution for a grant application that was submitted to the State to receive funding to redevelop the tennis courts at Delta Mills Park and convert them into Pickleball courts.

TRUSTEE HICKS MOVED THE TOWNSHIP BOARD APPROVE THE REVISED RESOLUTION FOR A GRANT APPLICATION THAT WAS SUBMITTED TO THE STATE TO RECEIVE FUNDING TO REDEVELOP THE TENNIS COURTS AT DELTA MILLS PARK AND CONVERT THEM INTO PICKELBALL COURTS.

**"Whereas**, Delta Township is desirous of implementing priority number 4 of the Parks Master Plan and goal number 2 of the Strategic; and

**Whereas**, Delta Township is eager to further facilitate the connection between neighborhoods and Township parks, and

**Whereas**, the Township has the necessary funding to provide for the match and the operation and maintenance of the project; and

**Therefore**, be it hereby resolved that authorization is given for the Parks and Recreation Department to apply for funding through the Michigan Land and Water Conservation Fund for the development of Pickleball courts for a project totaling \$65,000, and

**Further**, that the Township provide matching funds of 50%, (\$32,500) from its general fund, and that the grant request be for the remaining 50%, (\$32,500), and

**Further**, that Marcus Kirkpatrick, Parks and Recreations Director, be designated as the Township's representative for the project."

TRUSTEE FEDEWA SUPPORTED THE MOTION.

THE MOTION PASSED 6-0 (TRUSTEE MOJICA ABSENT).

**XII. ITEMS REMOVED FROM CONSENT AGENDA FOR DISCUSSION**

**2. Minutes**

May 5, 2014 Regular Board Meeting Minutes

May 12, 2014 Committee of the Whole Minutes

May 5, 2014 Regular Board Meeting Minutes – Trustee Hicks stated that on page 8, the last full paragraph was Trustee Hicks speaking not Trustee Fedewa. On page 12 in the paragraph beginning as “Trustee Hicks asked whether there are certain thresholds were discussed” was Trustee Kosinski. Trustee Hicks stated on page 13 where it stated “Trustee Hicks stated that the first Place-making meeting is being held” was stated by Trustee Fedewa. Trustee Hicks stated on page 14 where it states “Trustee Hicks stated that this is part of their outreach” in the third paragraph, was Treasurer Pizzo.

May 12, 2014 Committee of the Whole Minutes – Trustee Hicks stated that on page 2, where it states “Trustee Hicks stated that the MML has listed their previous clients” was Trustee Fedewa. Trustee Hicks stated on page 5, where it states “Trustee Hicks requested that the cost to memorialize the agreement with Township Attorney fees to a cap of \$2,000 be the burden of Eastbrook” that the text “Community Development Director Mark Graham clarified that the \$2,000 attorney fee was his estimate.”

TRUSTEE HICKS MOVED TO APPROVE THE MAY 5, 2014 REGULAR BOARD MEETING MINUTES AND THE MAY 12, 2014 COMMITTEE OF THE WHOLE MINUTES AS AMENDED.

TRUSTEE FEDEWA SUPPORTED THE MOTION.

THE MOTION PASSED 6-0 (TRUSTEE MOJICA ABSENT).

**XIII. ITEMS ADDED TO AGENDA UNDER SECTION V. SET/ADJUST AGENDA**

**XIV. ITEMS OF BUSINESS**

**7. Recommendation to Award Arden Road Sidewalk Extension Improvements**

The Township Engineer recommends that the Township Board accept the bid from Able Concrete, Inc., for the 2014 Arden Road sidewalk extension project in the amount of \$52,553.50.

TREASURER PIZZO MOVED THAT THE DELTA CHARTER TOWNSHIP BOARD ACCEPT THE BID FROM ABLE CONCRETE, INC. FOR THE 2014 ARDEN ROAD SIDEWALK EXTENSION IN THE AMOUNT OF \$52,553.50.

TREASURER PIZZO FURTHER MOVED THAT THE TOWNSHIP MANAGER BE

AUTHORIZED AND DIRECTED TO EXECUTE THE NECESSARY DOCUMENTS  
RELATED TO THE AFOREMENTIONED PROJECTS.

TRUSTEE HICKS SUPPORTED THE MOTION.

THE MOTION PASSED 6-0 (TRUSTEE MOJICA ABSENT).

**8. Recommendation to Approve the Houston-Galveston Area Council (H-GAC)  
Interlocal Contract**

The Fire Chief recommends that the Township Board approve the H-GAC  
Interlocal Contract for Cooperative Purchasing.

Fire Chief Clark stated that the H-GAC Interlocal Contract mirrors the Michigan My Deal that the Township purchases staff vehicles from. Fire Chief Clark states that it gives the Township an alternative as every fire truck manufacturer is in the H-GAC cooperative. Fire Chief Clark stated that the H-GAC sets beginning bid prices on chassis and other components separately if desired. Fire Chief Clark stated that bidders have to accept 75% within the package presented and get 25% outside of the package.

Fire Chief Clark stated that this allows review of the apparatus based on what the particular equipment is, line it up with other equipment if needed and make the purchase from the pre-existing contract. Fire Chief Clark stated that Lansing Fire Department just purchased four pumpers from H-GAC.

Fire Chief Clark stated that Finance Director Jeff Anderson has reviewed the contract and it does fall within the Township purchasing policy.

Fire Chief Clark stated that the Apparatus Committee will likely still make site visits to the manufacturing facilities and make sure the standards the Township expects are being met. Fire Chief Clark stated the process is to bring the recommendation to the Township Manager's office, then Public Safety and brought to the Board for approval.

Discussion followed to clarify that H-GAC is a National company and is a cooperative out of Texas, however any governmental non-profit across the United States can bid on a contract.

Question arose regarding the Michigan My Deal Program and whether it was utilized by the Township to any significance. Township Manager Watkins stated that it is used quite often and mostly for the vehicle purchases. Manager Watkins stated that the Township has also used the Oakland County Cooperative for vehicle purchases because they at times have a better deal than My Deal gives.

It was noted that the contract is an Auto-renewing contract meaning that the contract will renew yearly and noted that the contract can be cancelled with a thirty day notice and it was suggested that the contract be calendared. Fire Chief Clark stated the contract is at no cost, the fees are paid by the manufacturers that list with the H-GAC, but agreed to calendar the contract.

CLERK CLARK MOVED THAT THE DELTA TOWNSHIP BOARD APPROVE THE H-GACBUY INTERLOCAL CONTRACT FOR COOPERATIVE PURCHASING.

TRUSTEE HICKS SUPPORTED THE MOTION.

THE MOTION PASSED 6-0 (TRUSTEE MOJICA ABSENT).

**9. Recommendation to Approve Consultant to Update Township's Sign Code Ordinance**

The Community Development Department recommends that the Township Board approve the contract with LSL Planning in the amount of \$11,640 to update the Township's Sign Code Ordinance.

Community Development Director Mark Graham stated that the 2014 Budget includes an appropriation to update the Sign Ordinance which was last updated in 2000. Director Graham stated that six Requests for Proposals were sent out and responses from all were received with estimates ranging from \$2,500-\$42,000. Director Graham stated that the high estimate was way off and most were between \$8,000-\$11,500 ranges.

Community Development Director Graham stated that all proposals were reviewed and critiqued as well as looking at examples of their work. Director Graham stated that LSL is the Community Development Department's first choice. Director Graham stated that LSL actually reviewed the current Sign Ordinance and made some suggestions and stated that some of the provisions contradict each other. Director Graham stated that LSL included a 10 page Technical Review of another municipality in their proposal and Township Staff have also completed a 10 page technical review that will be submitted to the winning bidder.

Community Development Director Graham states that LSL has a good staff and that Paul LeBlanc has been with LSL for some time. That in previous bids, LSL was his first choice on the Comp plan they write, however they did not win the bid due to being significantly higher. Director Graham stated that this time, their bid is right in the mix with the other bidders and for all of those reasons, they are being recommended.



Community Development Director Graham stated that there were several other firms such as Carlisle/Wortman and McKenna who were the second choices, however it was felt that LSL is a little more qualified, in addition there were concerns about giving Carlisle/Wortman all of the work as they are already doing the Zoning Ordinance, in addition they are a larger firm out of Grand Rapids so if someone became ill, they could have someone to fulfil the contract..

Discussion ensued regarding an overlap in issues being addressed in the redraft of the Zoning and Sign Ordinance and the Place Making seminar that just occurred and questioned if there was intent to facilitate a dialogue or some level of coordination between all of these to ensure consistency across the purposes of both ordinances. Community Development Director Graham agreed and stated another reason he likes LSL is that they have done a number of free standing sign ordinances whereas many other communities have done a combined ordinance which includes zoning and signage. Director Graham stated that there have been some drastic recommendations of change to the Zoning ordinance such as elimination of one of the commercial districts, allowance of an overlay district along the corridor, providing for a new Town Center District. Director Graham stated that if the Board decides to go in that direction in the Zoning Ordinance, it will have to be coordinated with the Sign Ordinance and felt it was fortunate that the Zoning Ordinance rewrite is taking place first.

Director Graham stated that he believes the order of business would first be to look at the Ordinance as it is now and identify current problems and look at definitions etc., before any real decisions are made. Director Graham stated that it may be necessary to hold up one or the other processes while the other progresses.

It was noted in the proposal, it is suggested a purpose statement be included. Community Development Director Graham stated that there is an intent section in the current Sign Ordinance at the beginning which talks about aesthetics, traffic, etc., that it can be tweaked.

Community Development Director Graham stated that he knows that he has recommended tweaking the purpose section of the Zoning Ordinance in the 10 page review that was done, and add some items, and that the Township closely looks at what the enabling legislation is and noted there is no enabling legislation for the Sign Ordinance but it can be closely paralleled to what the State Zoning Enabling Act.

Discussion occurred regarding whether the Township would adopt the Steering Committee as suggested in the proposal and Community Development Director Graham stated that he believes that the Board would make that determination and that he and Manager Watkins have discussed and recognized the need for

input from the business community and the sign businesses. The use of the Steering Committee in the past lengthened the process and much time was spent on unnecessary things however, the mode of getting that input needs to be discussed.

Director Graham stated that the Department is aware of concerns that business owners have over the current Sign Ordinance. Director Graham stated another advantage to contracting with LSL is that they contract with business owners, not just municipalities as Carlisle/Wortman does.

Manager Watkins noted that the Township has to balance a business's desire for the biggest sign they could have versus the aesthetics of the corridor. Manager Watkins stated that using a Steering Committee causes hesitation because at times input while valuable, gets pushed in the wrong direction. Treasurer Pizzo noted that they did point out that safety and health were a more appropriate measure of defining what is allowable rather than aesthetics. Manager Watkins stated that aesthetics may have been the wrong term, but there cannot be a huge sign in one place and a small sign in the next, that it needs to be coordinated otherwise it diverts attention.

It was noted that the sign companies are invaluable because they, too, are largely interested in representing the needs of the business as that is who they serve and are connected with what is working and not working in other communities. The Township has done a good job of tweaking the Sign Ordinance where needed and the most classic example is that of Market Place in Delta which created a new provision of the Sign Ordinance was created solely for that development, the change was basically the equivalent of a PUD, but for signs a UBD – which Community Development Director Graham stated is a Unified Business Development. In exchange for less density in signs, the Township allowed larger signs up front.

It was noted that businesses will always want more signs, bigger and brighter however, it is important to balance their needs against the needs of the Township's 32,000 residents.

TREASURER PIZZO MOVED THAT THE DELTA TOWNSHIP BOARD CONTRACT THE PROFESSIONAL SERVICES OF LSL PLANNING, INC. FOR THE PURPOSE OF UPDATING THE DELTA TOWNSHIP SIGN CODE AT A COST NOT TO EXCEED \$11,640, UNLESS SUCH ADDITIONAL EXPENSES AS MAY BE REQUIRED ARE REVIEWED AND APPROVED BY THE TOWNSHIP MANAGER.

FURTHER, THE TOWNSHIP MANAGER IS HEREBY AUTHORIZED TO SIGN AND EXECUTE THE CONTRACT FOR PROFESSIONAL SERVICES ON BEHALF OF DELTA TOWNSHIP.

CLERK CLARK SUPPORTED THE MOTION.

THE MOTION PASSED 6-0 (TRUSTEE MOJICA ABSENT).

#### **XV. MANAGER'S REPORT**

- Manager Watkins stated that the contractor has begun chipping the storm debris today and should be completed, including hauling away, by the end of the week.
- Manager Watkins stated the banners along Saginaw have been well received and have been talking internally and would like to look at bringing the banners further down Saginaw and intends to go forward unless there is disagreement from the Board.

Discussion regarding inclusion in the major thoroughfares, further along Saginaw, and other areas that would be considered an entrance to the Township such as Creyts and 496. The final additions would be brought back to the Board for approval. There has been a lot of positive feedback and public relations stemming from the banners. It was requested that inclusion on the new BWL wood poles along Saginaw west of Creyts be explored with the BWL but it was noted the larger the footprint, the smaller the signs will appear due to more distance between the driver and the sign location in terms of the distance of the pole from the road. It was noted the banners along the east end of the township call more attention to the township welcome sign which will be refaced soon.

- Manager Watkins stated that Parks, Recreation and Cemeteries Director Kirkpatrick has been working with Our Savior Lutheran Church as far as usage of their ball fields and is proposing an agreement for maintenance and other things, however no monetary exchange and will be brought back to the next Board meeting.
- Manager Watkins stated at the Waste Water Treatment Plant, the stone gabion wall (essentially a basket full of rocks) which was constructed to hold everything in the hill in place and the wall has moved about 1 ¼ inches this winter and is concerning. The Township will be bringing in a consultant to see what may need to be done to correct the shifting of the wall. Manager Watkins stated that Utilities Director Morrissey was thinking of putting in a new capital improvement; however Manager Watkins stated he believes that the issue needs to be addressed now due to the significant shift.

Manager Watkins stated, in answer to the disposition of the storm debris chips, it was being hauled to a landfill.

#### **XVI. COMMITTEE OF THE WHOLE**

**10. Sidewalk Ordinance, Manager Watkins**

Manager Watkins stated that last fall there was an issue with overhanging shrubs along one of the Township sidewalks – and he and Community Development Director Graham thought the Township had the ability to take care of the problem however found that the Township Ordinance really didn't support the remedy. Manager Watkins stated that if the Township had trimmed the hedge which was overhanging the sidewalk it wouldn't have looked good. A letter was sent to the property owner and he took the hedge totally out.

Manager Watkins stated that this situation brought to light that the current ordinance does not address brush, trees and limbs overhanging and have asked Attorney VanWieren to review the sidewalk ordinance in regard to this area and have made several tweaks to that area including making a violation a Municipal Civil Infraction.

Manager Watkins stated that in addition, Community Development Director Graham suggested adding language requiring business owners to have safe and passable walkways for pedestrians at all times and suggested the following language.

Safe, clean, and accessible pedestrian walkways must be provided at all times where existing sidewalks have been removed for construction purposes. Pedestrian walkways must remain passable at all times. Upon completion of construction, any affected sidewalks shall be restored/rebuilt as per the sidewalk construction standards referred to in section 34-26, herein. Community Development Director Graham suggested the language be included at the end of Section 34-22.

Manager Watkins recommended moving forward with amending the sidewalk ordinance so that the Township can remedy some of these issues.

It was questioned how long was an appropriate time to rebuild sidewalks if construction is halted for a significant period of time. Community Development Director Graham stated that the passage he would add to the ordinance would require safe passage at all times and the sidewalk must be rebuilt per the Township standards.

Director Graham stated that there would be some judgment in use of the language; however this allows addressing the businesses that do not conform. It is the intent that the businesses in proximity do not suffer because there is no safe passage for pedestrians. Director Graham stated that the Attorney has not reviewed the language for the passage he

suggested and it can be tweaked and bring it back for discussion.

It was noted there is a discrepancy in the language under the repair of sidewalks, it is listed that sidewalks shall be repaired or replaced if the following conditions exist: A rise or drop of more than 1" between any two sections of sidewalks and any vertical in continuity or defect 2" or more on any section of a sidewalk. Additionally, Manager Watkins stated that Attorney VanWieren was inserting the state law in terms of the 2" rule and that right now if it is less than 2" there is no liability. Community Development Director Graham stated that paragraph A should probably be deleted in light of that.

It was noted that up until now the Township has taken responsibility in making those repairs even though the sidewalk ordinance says it is the responsibility of the property owners and wondered how the Township rationalizes the change. Manager Watkins stated that this has always been a part of the ordinance and while the Township has opted to make the improvements at their cost in the past and it is good public relations, if the Township cannot continue that, there needs to be language outlining the responsibility.

It was noted that County Commissioner Jane Whitacre has asked how this Board was viewing the Eaton County Road Commissions proposal for ½ mills for ten years and stated that it would be helpful to her if she knew what if any, the concerns of the Board were. Commissioner Whitacre has suggested that the Board invite the County Commissioners within Delta Township to a Board meeting to allow a dialogue about those concerns.

It was suggested this discussion be added to the agenda for the next Committee of the Whole meeting.

It was stated that when the Transportation Committee meeting was held, the ECRC stated that it will take care of road repair in Delta Township over the period of ten years. If the Board accepts the proposal, that more definitive information would be disseminated in terms of what their schedule is and believes this is critical for Delta Township in order for the Board and the residents to understand the chronological order. Some members of the Delta Township anticipate received more concrete information regarding the proposal and a specific timeline for repairs over the next ten years..

#### **XVII. PUBLIC COMMENTS –**

Ray Porter with the Barry, Eaton District Health Department and has brought the annual report to the Board.

**XVIII. ADJOURNMENT**

Supervisor Fletcher adjourned the meeting at 7:02 p.m.

CHARTER TOWNSHIP OF DELTA

KENNETH FLETCHER, SUPERVISOR

MARY R. CLARK, CLERK

/kit  
M:\Regular Board Meeting\BD\MIN\May 19, 2014  
Minutes Approved:

# MEMO

TO: Township Board  
Delta Charter Township

FROM: Christopher Gruba, Planner  
Community Development Department

DATE: May 29, 2014

SUBJECT: Final Consideration of Bryan Special Land Use Permit Request in Case No. 5-14-5, to allow for a Truck Repair Facility.

Mr. Dan Bryan is requesting a Special Land Use Permit to allow a truck repair facility to be located at 7807 Lanac Street. The proposed truck repair facility would utilize the existing building on site.

The Planning Commission held the required public hearing on May 27, 2014 regarding this request, and in a 7-0 vote, recommended approval of the Special Land Use Permit.

Please find attached to this memo the following documents pertaining to this case:

- ✓ The Summary Record of the May 27, 2014 Planning Commission Public Hearing (Case No. 5-14-5).
- ✓ The Planning Department's Staff Report dated May 7, 2014.
- ✓ Supporting documentation, maps, sketch plans, photographs, etc.

## RECOMMENDED MOTION:

The following motion is offered for the Board's consideration:

"I move that the Delta Township Board approve the request for a Special Land Use Permit for truck repair facility on the property described in Case No. 5-14-5 for the following reasons:

1. The request is consistent with the provisions of the Delta Township Comprehensive Plan and the Zoning Ordinance.
2. The request can be operated such that it is compatible with surrounding land uses.

Delta Township Board

Final Consideration of Swadling Special Land Use Permit Request - Case No. 5-14-5

June 2, 2014

Page 2

The Special Land Use Permit is recommended for approval subject to the following stipulations:

1. The parking lot must be striped to accommodate 4 parking spaces for the 4 employees, including 1 van-accessible handicap space.
2. Failure of the applicant to comply with any of the provisions required by the Zoning Ordinance, or any stipulations required by the Delta Township Board, shall constitute grounds for termination of this permit by the Township Board.”

/cg

Attachments

K:\Planning\Chris Gruba\SLU's\7807 Lanac - Truck Repair



**Summary Record of Public Hearing for Case No. 5-14-5, Special Land Use Permit for a Truck Repair Facility, Applicant is Dan Bryan, 7807 Lanac, Lansing, Michigan.**

Members in attendance: Schweitzer, Laforet, Gabriel, Lathrop, MacLaren, Mudry, AND Ruswinckel.

Members absent: Cascarilla, and McConnell.

Assistant Planner Chris Gruba said the subject parcel is zoned I2, General Industrial, which permitted truck repair facilities with a special land use permit. Mr. Gruba noted that the truck repair facility was currently operating at 2530 S. Canal Road, but would transfer all operations to the subject parcel. He noted that most of the operations business involved the repair of trucks from the FedEx facility that was located less than a mile north of the subject parcel. He pointed out that the subject parcel was previously the location of Fleet Image which applied paints and sealants to trucks. Mr. Gruba noted that truck sales and leasing would be permitted upon approval of a special land use permit; however, the applicant had indicated that he did not intend to sell or lease trucks in conjunction with the operation. Mr. Gruba noted that staff had stipulated that the parking lot be paved and striped to accommodate four parking spaces and one handicap space. He said staff had only received one phone call from a property owner inquiring about the request.

Mr. Schweitzer asked if the parking lot would be striped along Lanac.

Mr. Gruba said the parking lot would be striped along the east side of the building.

Mr. Mudry noted that the staff report had indicated that Section 18.17.0(N) of the Zoning Ordinance permitted the sale and leasing of light trucks within the I2 zoning district, however the sale and leasing of cars and light trucks was not permitted.

Mr. Gruba said he made an error in the staff report and that Section 18.17.0 (N) states that truck sales and leasing shall be permitted in conjunction with the special land use permit for the truck repair facility and that truck sales and leasing shall comply with the standards contained in the Zoning Ordinance. However, he said the staff report should have indicated that the sale and leasing of trucks over a gross vehicle weight of over 10,000 pounds was permitted.

Mr. Mudry said when this request was reviewed last year, the Commission was concerned about inoperative vehicles and how they would be stored.

Mr. Gruba noted that outside storage of operative vehicles was permitted, but inoperable vehicles that were stored outside overnight were required to be within a screened in area. However, he noted that the applicant had indicated that the majority of vehicles would be stored inside the building, but there would be times when vehicles were parked outside while a part was being delivered.

Mr. MacLaren questioned why the applicant was relocating his operation.

**SUMMARY RECORD OF PUBLIC HEARING  
CASE NO. 5-14-5  
MAY 27, 2014  
PAGE 2**

A representative of Fleet Service said the reason why he had to relocate his operation was due to the fact that the property owner of 2530 S. Canal Road sold the property.

**MOTION BY GABRIEL, SECONDED BY RUSWINCKEL, THAT THE PUBLIC HEARING BE CLOSED. VOICE VOTE. CARRIED 7-0.**

**MOTION BY MUDRY, SECONDED BY RUSWINCKEL, THAT THE DELTA TOWNSHIP PLANNING COMMISSION RECOMMEND APPROVAL OF THE SPECIAL LAND USE PERMIT (CASE NO. 5-14-5) REQUESTED BY DAN BRYAN FOR A TRUCK REPAIR FACILITY FOR THE FOLLOWING REASONS:**

- 1. THE REQUEST IS CONSISTENT WITH THE PROVISIONS OF THE DELTA TOWNSHIP COMPREHENSIVE PLAN AND THE ZONING ORDINANCE.**
- 2. THE REQUEST CAN BE OPERATED SUCH THAT IT IS COMPATIBLE WITH SURROUNDING LAND USES.**

**THE SPECIAL LAND USE PERMIT IS RECOMMENDED FOR APPROVAL SUBJECT TO THE FOLLOWING STIPULATIONS:**

- 1. THE PARKING LOT MUST BE STRIPED TO ACCOMMODATE 4 PARKING SPACES FOR THE FOUR EMPLOYEES, INCLUDING 1 VAN-ACCESSIBLE HANDICAP SPACE.**
- 2. FAILURE OF THE APPLICANT TO COMPLY WITH ANY OF THE PROVISIONS REQUIRED BY THE ZONING ORDINANCE, OR ANY STIPULATIONS REQUIRED BY THE DELTA TOWNSHIP BOARD, SHALL CONSTITUTE GROUNDS FOR TERMINATION OF THIS PERMIT BY THE TOWNSHIP BOARD.**

**ROLL CALL VOTE. CARRIED 7-0.**

Respectfully submitted,

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Kim Laforet, Secretary

Minutes prepared by Anne Swink

## **DELTA TOWNSHIP PLANNING DEPARTMENT STAFF REPORT**

PREPARED BY: Christopher Gruba, Planner  
CASE NUMBER: 5-14-5  
DATE: May 7, 2014

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### **GENERAL INFORMATION**

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APPLICANT: Dan Bryan  
2530 S. Canal Road  
Lansing, MI 48917

STATUS OF APPLICANT: Representative of Fleet Service, Inc.

REQUESTED ACTION: Request a Special Land Use Permit to establish a truck repair facility at 7807 Lanac Street

EXISTING ZONING OF SUBJECT PARCEL: I-2, General Industrial

PARCEL SIZE: 1.03 acres, with 150 feet of frontage on Lanac St.

EXISTING LAND USE ON THE PARCEL: One building, warehouse

ADJACENT AREA LAND USES: North – Electrical contractor warehouse  
South – Manitou Boats warehouse  
East – Vacant Industrial lot  
West – Landscape company warehouse

ZONING ON ADJOINING PARCELS: North – I-2, General Industrial  
South – I-2, General Industrial  
East – I-2, General Industrial  
West – I-2, General Industrial

### **DESCRIPTION:**

The applicant, Dan Bryan, has requested a Special Land Use Permit for a truck repair facility in the existing building at 7807 Lanac Street. The building at 7807 Lanac was previously occupied by Fleet Image which applied paints and sealants to trucks. The repair facility is currently operating at 2530 S. Canal Road but will transfer all operations to the proposed site. A special land use permit was granted by the Township Board for the 2530 S. Canal location on April 15, 2013. Most work involves truck repair of fleet

vehicles for the Fedex facility, located less than a mile to the north of the subject parcel. Township staff has not received any complaints regarding the existing facility at 2530 S. Canal during its year in operation.

Mr. Bryan offered the following for the proposed truck repair facility:

1. The majority of vehicles will be stored inside the building, but sometimes they will be parked outside while a part is being delivered. Outside vehicle parking would be occasional and for a 3-4 day period.
2. One dumpster will be located on-site, either 6 cubic yards or 8 cubic yards in size.
3. No additional exterior lighting is proposed on the property.
4. There will be no exterior storage of equipment.
5. The applicant does not intend to sell or lease cars or trucks.

Attached to this staff report are sections 18.18.0 and 18.4.0 of the Zoning Ordinance for reference relating to special land uses for I-2 zones. An aerial photo of the parcel has also been included. The Planning Division has not received any letters or phone calls in reference to the requested Special Land Use Permit.

#### **SIGNIFICANT ELEMENTS OF THE COMPREHENSIVE PLAN:**

The Future Land Use Map within the Delta Township Comprehensive Plan recommends that the subject parcel be developed with industrial land uses.

#### **RELEVANT ZONING ORDINANCE REGULATIONS:**

Truck repair facilities are permitted in the I-2, general industrial, zoning district with a Special Land Use Permit as required by Section 18.18.0 of the Zoning Ordinance. Section 18.4.0 of the Ordinance contains the general criteria that must be evaluated when considering Special Land Use Permit requests.

Section 18.18.0 (O) of the Zoning Ordinance states, “All equipment and activities associated with repair operations, except those in incidental use such as air hoses, shall be kept within an enclosed building”. The applicant has noted that there will be no exterior storage of equipment.

The section also states, “Inoperative vehicles left on the site shall be stored overnight within an enclosed building or in an area screened by an opaque fence not less than six feet in height”. Most of the vehicles brought for servicing will technically be operable, only requiring maintenance of the truck. Therefore, operable trucks may be parked outside of the building. However, if inoperable trucks are parked outside, they will have to be screened by an opaque fence as noted above. As of now, a screened area for inoperable trucks is not proposed.

Furthermore, “Truck sales & leasing shall be permitted in conjunction with a truck repair facility. The truck sales & leasing shall comply with the standards contained in Section 18.17.0 (N). The applicant does not intend to sell or lease trucks, although this use would be permitted contingent upon approval of the special land use permit. The sale of cars and light trucks however, is not permitted by a special land use permit, nor by a zoning variance within I-2 zones.

### **ZONING HISTORY:**

In 1970, the parcel was zoned E, agriculture.

In 1974, the Zoning Map was changed and the classification was changed to I2, general industrial, which it remains today.

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### **TECHNICAL INFORMATION**

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#### **UTILITIES:**

Water The existing buildings are connected to public water service. No changes to the existing public water service are required or anticipated.

Sanitary Sewer The existing buildings are connected to public sanitary sewer. No changes to the existing public sanitary sewer service are required or anticipated.

Storm Drainage No additional impervious surfaces are anticipated as a result of the truck repair facility.

#### **STREETS, ACCESS AND TRAFFIC:**

Access to the site is available via Lanac Street, which is maintained by the Eaton County Road Commission. The ECRC did not have any traffic count data on their website for Lanac Street, but traffic is very light.

### **REQUIRED PARKING:**

Per the Zoning Ordinance, truck repair facilities require one (1) parking space for each employee in the largest working shift. The existing facility at 2530 S. Canal has 4 employees which would be transferred to the building at 7807 Lanac Street. The proposed facility has an asphalt parking area in the front and side, which would have to be striped for 4 parking spaces, including 1 handicap space. A site plan depicting the parking lot has not yet been submitted by the applicant.

Per section 22.3.0 (C)(5), the parking area does not need to have curbing if it does not serve the general public or is visible from a public road. As with the existing truck repair facility at 2530 S. Canal, the proposed site will also not serve the general public, therefore not requiring that the parking lot be curbed.

Per section 22.3.0 (C)(1), storage lots within industrial zones do not have to be paved, and may remain compacted gravel.

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### **STAFF ANALYSIS**

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Section 18.4.0 of the Zoning Ordinance specifies the general criteria that must be evaluated when reviewing special land use permit requests. These criteria are reviewed as follows:

**1. Compatibility with the Delta Township Comprehensive Plan and the intent of the Zoning Ordinance.**

The Generalized Future Land Use Map within the Comprehensive Plan recommends that the subject parcel be developed with industrial land uses. Truck repair facilities are permitted in the Township's I-2, General Industrial zoning district with a special land use permit.

**2. Compatibility with the existing or intended character of the area.**

In staff's opinion, the proposed truck repair facility is congruent with other uses in the area and will not cause a significant increase in traffic. Having the proposed repair facility in close proximity to its main customer (Fedex fleet) would appear to be a good fit.

**3. Adequately served by public utilities and services.**

The subject parcel is served by public water and sanitary sewer. The proposed truck facility will not require additional utilities.

**4. Effects on public health, safety, and welfare.**

In staff's opinion the proposed truck repair facility will not result in a negative effect on the public health, safety or welfare.

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**STAFF RECOMMENDATION**

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The following motion is offered for the Planning Commission's consideration:

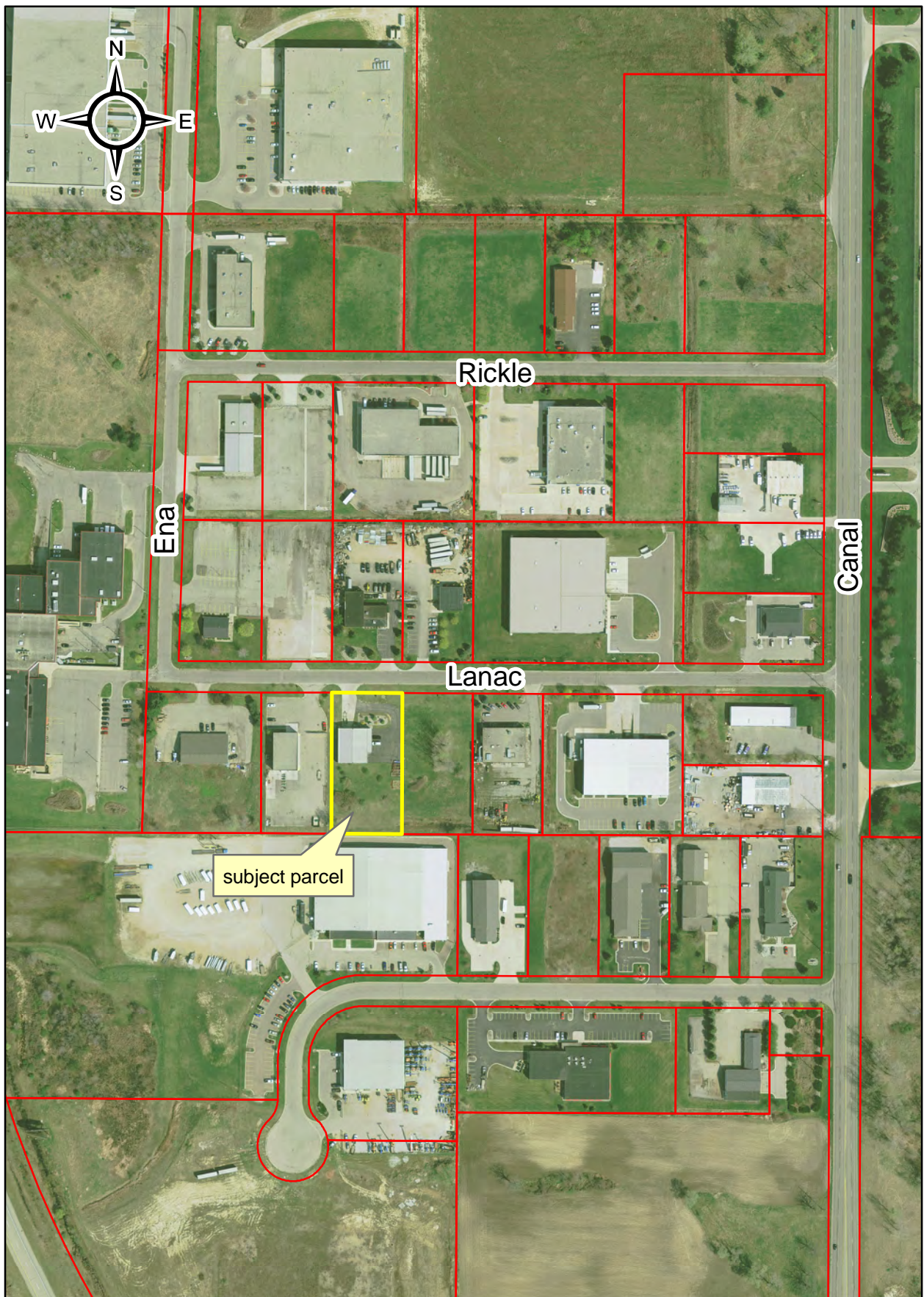
"I move that the Delta Township Planning Commission recommend **approval** of the Special Land Use Permit (Case No. 5-14-5) requested by Dan Bryan for a truck repair facility for the following reasons:

1. The request is consistent with the provisions of the Delta Township Comprehensive Plan and the Zoning Ordinance.
2. The request can be operated such that it is compatible with surrounding land uses.

The Special Land Use Permit is recommended for approval subject to the following stipulation:

1. The parking lot must be striped to accommodate 4 parking spaces for the 4 employees, including 1 van-accessible handicap space.
2. Failure of the applicant to comply with any of the provisions required by the Zoning Ordinance, or any stipulations required by the Delta Township Board, shall constitute grounds for termination of this permit by the Township Board."





7807 Lanac - SLU truck repair

Case No. 5-14-5

Aerial Location Map

1 inch = 300 feet

0 150 300 600 Feet



anac

Heaven

48" walkway

A hand-drawn diagram on lined paper showing a rectangular area labeled "48" walkway". Inside the rectangle, several curved arrows point from the bottom-left towards the top-right, indicating a flow or path.

pool -

STEPS

9x18  
↓ HANDY CAP

96" 1  
ALSK

 $9 \times 18$ 

④

 $9 \times 18$ 

3

 $9 \times 18$ 

(2)

 $9 \times 18$ 

7807  
LAN AC

Case Mark  
Deaf

DAVID

over Head  
Doors



DELTA CHARTER TOWNSHIP

Planning Department  
7710 West Saginaw Highway  
Lansing, Michigan 48917  
Phone: (517) 323-8560 Fax: (517) 323-8599

**SPECIAL LAND USE  
PERMIT APPLICATION**

*Dan Bryan*

1. APPLICANT: Name: Fleet Service Inc Fleet\_Service@yahoo.com  
(Last) (First) (M.I.)

Address: 2530 S Canal Lansing MI 48917  
(No. & Street) (City) (State) (Zip)

Phone Nos: 517-322-9288 517-667-0778 667-1744  
(Work) (Home) (Cell) (Fax)

2. APPLICANT'S INTEREST IN PROPERTY: Move locations

3. OWNER: Name: Brandt Properties Brian P  
(Last) (First) (M.I.)

Address: 7807 Lanac St Lansing MI 48917  
(No. & Street) (City) (State) (Zip)

Phone Nos: 517-749-8534  
(Work) (Home) (Cell) (Fax)

4. REQUESTING SPECIAL LAND USE PERMIT FOR (Specify Use): Fedex Repair Fac.  
Currently At 2530 S Canal.

5. LEGAL DESCRIPTION OF PROPERTY: 23-040-046-200-080-00

6. ADDRESS OF PROPERTY: 7807 Lanac St.

7. PRESENT USE OF PROPERTY: Warehouse

8. ATTACH REQUIRED SITE PLAN DRAWING: Section 18.1.0 B.(3) of the Delta Township Zoning Ordinance requires all applications for Special Land Use Permits be accompanied by a reproducible copy (mylar or sepia) of a site plan meeting the requirements of Section 19.4.0 A.(1), (2), (a), excluding contours, (b), (c), (o), (p) and (3) of the Zoning Ordinance.

9. NAMES & ADDRESSES OF ALL OTHER PERSONS, FIRMS, OR CORPORATIONS HAVING A LEGAL INTEREST IN THE PROPERTY:

10. APPLICANT'S SIGNATURE:

X *[Signature]* Date: 5-5-14

11. OWNER'S SIGNATURE:

X *[Signature]* Date: 5-5-14

**-OFFICIAL USE ONLY-**

CASE NO: 5-14-5

FILING DATE: MAY 5, 2014

REC'D BY: WJL RECEIPT NO: \_\_\_\_\_

PC ACTION: \_\_\_\_\_ DATE: 5-27-14

BOARD ACTION: \_\_\_\_\_ DATE: \_\_\_\_\_

EFFECTIVE DATE: \_\_\_\_\_

**PRELIMINARY LOCAL ROAD REHABILITATION PROGRAM  
1.5M/12YR**

**BY TOWNSHIP**

POOR - Paser rating 1-4

FAIR - Paser rating 5-7

GOOD- Paser rating 8-10

05/07/2014

TOWNSHIP, CITY, OR VILLAGE	TOTAL LOCAL MILES				12 YEAR COST				% of COUNTY WIDE TOTAL			% of Twp Roads Treated by Program
	POOR	FAIR	GOOD	GRAVEL	Rehabilitation of Paved Roads	Regravel of Gravel Roads	Chloride on Gravel Roads	Total Cost in Township	Local Roads in Twp	Population	Cost in Township	
BELLEVUE	3.66	0.00	0.00	44.78	\$ 343,015	\$ 783,650	\$ 376,152	\$ 1,502,817	6.36%	1.73%	3.51%	100.00%
BENTON	6.55	0.85	0.00	26.60	\$ 693,528	\$ 465,500	\$ 223,440	\$ 1,382,468	4.46%	2.59%	3.23%	100.00%
BROOKFIELD	9.08	0.00	0.00	44.83	\$ 850,978	\$ 784,525	\$ 376,572	\$ 2,012,075	7.08%	1.43%	4.70%	100.00%
CARMEL	8.34	0.14	0.00	33.66	\$ 794,746	\$ 589,050	\$ 282,744	\$ 1,666,540	5.53%	2.65%	3.90%	100.00%
CHESTER	4.46	0.00	0.00	44.10	\$ 417,991	\$ 771,750	\$ 370,440	\$ 1,560,181	6.38%	1.62%	3.65%	100.00%
DELTA	74.10	19.26	9.56	8.01	\$ 12,927,838	\$ 140,175	\$ 67,284	\$ 13,135,297	13.31%	30.07%	30.71%	90.71%
EATON	5.98	15.69	1.06	18.61	\$ 2,251,978	\$ 325,675	\$ 156,324	\$ 2,733,977	5.29%	3.78%	6.39%	95.35%
EATON RAPIDS	6.69	0.97	0.00	35.70	\$ 717,895	\$ 624,750	\$ 299,880	\$ 1,642,525	5.69%	3.82%	3.84%	100.00%
HAMLIN	12.70	0.20	0.00	31.76	\$ 1,208,988	\$ 555,800	\$ 266,784	\$ 2,031,572	5.86%	3.10%	4.75%	100.00%
KALAMO	8.37	0.00	0.00	39.10	\$ 784,436	\$ 684,250	\$ 328,440	\$ 1,797,126	6.23%	1.71%	4.20%	100.00%
ONEIDA	22.49	2.32	0.00	14.74	\$ 2,770,919	\$ 257,950	\$ 123,816	\$ 3,152,685	5.19%	3.59%	7.37%	100.00%
ROXAND	9.05	0.50	0.00	34.52	\$ 895,026	\$ 604,100	\$ 289,968	\$ 1,789,094	5.79%	1.20%	4.18%	100.00%
SUNFIELD	12.58	1.00	0.00	23.74	\$ 1,307,188	\$ 415,450	\$ 199,416	\$ 1,922,054	4.90%	1.32%	4.49%	100.00%
VERMONTVILLE	3.54	0.00	0.00	38.57	\$ 331,769	\$ 674,975	\$ 323,988	\$ 1,330,732	5.53%	1.20%	3.11%	100.00%
WALTON	10.12	0.62	0.00	35.42	\$ 1,006,553	\$ 619,850	\$ 297,528	\$ 1,923,931	6.06%	2.10%	4.50%	100.00%
WINDSOR	15.53	6.70	2.19	26.10	\$ 2,513,322	\$ 456,750	\$ 219,240	\$ 3,189,312	6.34%	5.20%	7.46%	91.03%

TOTAL 12 YEAR COUNTY ROAD COST = \$ 42,772,385

COMBINED VALUATION				1.5 Mill	1.5 Mill	Total Est.	12 YEARS	ESTIMATED
	Taxable/ITFs	Village/Cities	Twp	Ad Valorem	IFT	Levy		PROGRAM COST
Sun	63,114,515	-	50,586,804	75,880	0	75,880	910,559	1,922,054
Sunfield village	-	12,527,711	-	17,916	438	18,354	220,244	-
Roxand	54,335,100	-	43,614,710	65,422	-	65,422	785,065	1,789,094
Mulliken	-	10,720,390	-	16,081	-	16,081	192,967	-
Onieda	156,807,881	-	156,807,881	218,568	8,322	226,890	2,722,681	3,152,685
Delta	1,292,291,458	-	1,292,291,458	1,881,418	28,510	1,909,927	22,919,129	13,135,297
Vermont	51,965,736	-	39,626,148	59,439	-	59,439	713,271	1,330,732
Vermontville Vill	-	12,339,588	-	18,509	-	18,509	222,113	-
Chester	59,900,789	-	59,900,789	89,851	-	89,851	1,078,214	1,560,181
Benton	90,347,096	-	90,347,096	135,521	-	135,521	1,626,248	1,382,468
Windsor	238,153,857	-	204,356,698	306,535	-	306,535	3,678,421	3,189,312
Dimondale	-	33,797,159	-	50,696	-	50,696	608,349	-
Kalamo	48,896,110	-	48,896,110	73,344	-	73,344	880,130	1,797,126
Carmel	83,722,415	-	83,722,415	125,584	-	125,584	1,507,003	1,666,540
Eaton	127,227,185	-	127,227,185	190,841	-	190,841	2,290,089	2,733,977
ER Twp	130,396,010	-	130,396,010	195,594	-	195,594	2,347,128	1,642,525
Bellevue	72,837,731	-	55,186,251	82,779	-	82,779	993,353	1,502,817
Bellevue Village	-	17,651,480	-	26,477	-	26,477	317,727	-
Walton	60,135,139	-	60,135,139	90,203	-	90,203	1,082,433	1,923,931
Brook	44,988,503	-	44,988,503	67,483	-	67,483	809,793	2,012,075
Hamlin	100,254,137	-	100,254,137	150,381	-	150,381	1,804,574	2,031,572
Charlotte	214,050,329	214,050,329	-	313,151	3,962	317,113	3,805,357	
ER City	145,537,221	145,537,221	-	181,663	18,321	199,984	2,399,813	
GL City	202,964,895	202,964,895	-	303,843	302	304,145	3,649,742	
Lans	94,608,750	94,608,750	-	78,274	31,819	110,094	1,321,124	
Olivet	15,794,426	15,794,426	-	23,692	-	23,692	284,300	
Pottersville	57,584,888	57,584,888	-	78,141	4,118	82,259	987,109	
	3,405,914,171	817,576,837	2,588,337,334	4,917,284	95,793	5,013,078	60,156,933	
				(72,776)	(10,279)	(83,054)	(830,544)	DDA captures
				(1,108,442)	(58,962)	(1,167,404)	(14,008,843)	Vill/Cities
				3,736,067	26,553	3,762,620	45,317,546	42,772,386

## **Local Roads and Streets Repair and Rehabilitation Millage Proposal**

This proposal is for the purpose of repair and rehabilitation of local paved and gravel roads within Eaton County.

For the exclusive purpose of providing funds , for the purposes of rehabilitation, restoration, and resurfacing of existing paved and gravel surfaced County Local Roads in Eaton County, and including two (2) applications of dust control each year on all gravel surfaced county local roads in Eaton County; shall the tax limitation and levy imposed under the Michigan Constitution by the County of Eaton be increased in an amount not to exceed 1.5000 of a mill (\$1.5000 on each \$1,000 dollars of taxable value) against all taxable real and tangible personal property within the County of Eaton for a period of twelve (12) years, 2014 to 2025, inclusive, and shall the County of Eaton levy such millage for said purposes? The estimate of the revenue for the County of Eaton in the 2014 calendar year is approximately \$4,917,284, to be disbursed to the Eaton County Road Commission, the Cities of Charlotte, Eaton Rapids, Grand Ledge, Lansing, Potterville, and Olivet, the Villages of Bellevue, Dimondale, Mulliken, Sunfield and Vermontville. A small portion of the revenue collected (approximately \$72,776 in 2014) may be required to be distributed to Downtown Development Authorities, Tax Increment Financing Authorities, Local Development Financing Authorities and Brownfield Redevelopment Financing Authorities established in cities of Charlotte, Eaton Rapids, Grand Ledge, Potterville and Olivet and the Village of Bellevue.

Shall the proposal be adopted?

— YES

— NO

## **Local Roads and Streets Repair and Rehabilitation Millage Proposal**

This proposal is for the purpose of repair and rehabilitation of local paved and gravel roads within Eaton County.

Shall the limitation on the total amount of taxes that may be levied against all taxable property within Eaton County be increased up to and including 1.5 mills (\$1.50 per \$1,000 of taxable value) and levied for 12 years, beginning 2014 through 2025, inclusive, to be used for the exclusive purposes of rehabilitation, restoration, and resurfacing of existing paved and gravel surfaced County Local Roads in Eaton county, and including two (2) applications of dust control each year on all gravel surfaced county local roads in Eaton County? If approved and levied in full, the new additional millage of 1.5 mills will generate an estimated \$4,917,284 to be disbursed to the Eaton County Road Commission, the Cities of Charlotte, Eaton Rapids, Grand Ledge, Lansing, Potterville, and Olivet, the Villages of Bellevue, Dimondale, Mulliken, Sunfield and Vermontville, for local road and street repairs and rehabilitation when first levied in 2014.

By law, tax increment revenues from this millage will be distributed to governmental units within Eaton County that capture property taxes, which are the City of Charlotte Downtown Development Authority, City of Grand Ledge Downtown Development Authority, City of Eaton Rapids Downtown Development Authority, City of Potterville Downtown Development Authority and the Village of Bellevue Downtown Development Authority.

Shall the proposal be adopted?

\_\_\_\_ YES

\_\_\_\_ NO

## PROPOSED ROAD MILLAGE

### GENERAL INFORMATION

What is proposed:

A 1.5 mil levy each year over 12 years from 2014 to 2026 inclusive to be used for the restoration, rehabilitation, and resurfacing of County Local Roads.

Money raised would be \$5,013,078 each year for a total of \$60,156,933 over 12 years.

Eaton County Local Roads would receive \$ 3,755,470 each year, and cities and villages would each receive:

Grand Ledge	\$304,000
Charlotte	\$317,000
Lansing	\$110,000
Eaton Rapids	\$199,000
Olivet	\$23,000
Potterville	\$82,000
Vermontville	\$18,000
Sunfield	\$18,000
Bellevue	\$26,000
Dimondale	\$50,000

What work would be done:

1. All paved County Local Roads that are now rated as Fair and Poor would be rehabilitated and resurfaced totaling 262 miles
2. All existing gravel surfaced County Local Roads would be reshaped and regraded to uniform crown and width and be resurfaced with new processed gravel totaling 500 miles.
3. All gravel surfaced County Local Roads would receive 2 applications of chloride dust control each year for the duration of the levy.